

Position: Inventory Coordinator

Location: Caledon, ON

Wage: \$52,000/yr

Description...

Hours 7.00 to 3.30 OR 8.00 to 4.30 pm – TBD

Salary \$52K + Benefits

Logistics: arrange for Freight Quotations, Customs, Bills of Lading, Coordinate Co. Drivers activities, etc.

Site: verify all goods arriving and departing the Yard Storage area

Manage Inventory in Excel

Knowledge of Profield Software an asset.

Must have Construction Material knowledge